



# The Family Trust

## Associate Pack

**Inspiring the next generation to explore Christianity.**

4 Buckland Road, Maidstone, Kent, ME16 0SL | 01622 577960 | [familytrust.org.uk](http://familytrust.org.uk)  
Registered Charity No. 1162296 | Company Limited by Guarantee 09453991

# Associate Agreement

The Family Trust is a Christian charity and has been working with children in primary schools in the Maidstone, Medway and Swale areas for over 20 years.

The mission statement of The Family Trust is "Inspiring the next generation to explore Christianity".

To achieve this objective, The Family Trust employs a small team of skilled children's workers but relies significantly on volunteers from churches in these areas who give their time to run assemblies, Kingsquads and other events throughout the year.

In addition, The Family Trust engages Associates who commit themselves specifically to a number of activities during a school term.

The Family Trust has built up a reputation for excellence of Christian input into schools in the Maidstone, Medway and Swale towns. In expanding its influence, The Family Trust seeks to maintain this reputation, requiring the highest standards from all those who carry out activities under its name.

This agreement sets out the expectations of both The Family Trust and the Associate.

## **What you can expect from us:**

- To have your skills and talents in children's work developed during your time working with The Family Trust.
- To receive encouragement, support, and appreciation for your contribution to the work of The Family Trust.
- To get 'hands on' experience by being involved in the planning and delivery of our work.
- Not to be put in situations too far beyond your ability or confidence levels.
- To work alongside The Family Trust staff as necessary to build your confidence to a level where you should be able to operate without close supervision.
- To have the opportunity of training that will enable you to be more effective in delivering programmes for The Family Trust.
- To receive ongoing mentoring and coaching from a nominated member of staff from The Family Trust.
- To have a 1:1 session with a Family Trust Team Leader twice a year to review and reflect on your work.
- To receive an hourly rate of pay for your travel time, preparation time and delivery of work in schools.
- To be invited to team days for training and input.

## What we expect from you:

- To undergo an enhanced disclosure procedure through the Disclosure and Barring Service (cost of this will be borne by The Family Trust).
- To complete a short application form (attached). We will take up references from two referees chosen by you, (one to be your church leader).
- To undergo a short interview with a staff member of The Family Trust to explore your skills, experience, availability and any immediate training requirements.
- To become engaged with the children, showing interest, being sensitive, breaking down barriers, whilst maintaining discipline and control during a session.
- To be reliable in attending all committed appointments, well prepared and arriving at arranged appointments in good time.
- To commit to a full term of activities ensuring continuity with the children and school staff. (If unavailable for any events, to give good notice for The Family Trust to obtain a replacement).
- To attend termly assembly/ Kingsquad planning and rehearsal meetings as appropriate.
- To regularly seek in prayer God's blessing for all aspects of your work with The Family Trust.
- To give timely feedback to Family Trust staff concerning any unplanned incidents or unexpected responses during activities concerning a Family Trust controlled event.
- To be open to guidance and constructive feedback in order to develop your skills.
- To report any accidents during activities to a Family Trust staff worker immediately.
- To observe The Family Trust dress code.

The Associate will be required to serve an approximately 6 week probationary period before full recognition as an Associate.

The Family Trust operates Child Protection and Health and Safety Policies, copies of which are available from their offices. Associates are expected to become familiar with and comply with these policies.

The Family Trust has insurance that covers employed staff, associates, and volunteers. You will be covered under this insurance for all your activities held under the name of The Family Trust.



# Associate Application Form

Title:  Full Name:

Address:

Postcode:

Home Telephone:  Mobile Number:

Email Address:

Church:

Do you have a full UK driving licence and access to a vehicle?    YES                      NO

In what ways do you feel that God has called you to apply to be an Associate?

Please give a description of what it means to be a Christian, how you yourself came to faith in Jesus Christ and your subsequent growth as a Christian since that time:

In what ways do you maintain a close relationship with God?

What experience, qualifications and training do you have of working with children?

Please give details of any experience you have working in a school setting:

Describe your involvement in the life of your local church:

Describe any experience working with Christians from other churches/denominations:

What experience do you have working as part of a team?

Please also supply us with the names and details of two referees who have known you for at least three years. One of these should be your church leader.

Please indicate if any of these people are NOT a Christian as we will ask slightly different questions of them.

Title:  Full Name:

Relationship to you:

Home Telephone:

Email Address:

Title:  Full Name:

Relationship to you:

Home Telephone:

Email Address:

Have you at any time been convicted, investigated or the subject of an enquiry for abuse or any abuse related activity or inappropriate behaviour. YES NO

If yes, please supply full details on a separate sheet. (Any such offence must be declared, as the provision of the Rehabilitation of Offenders Act does not apply.)

I am not currently on probation or conditional discharge; I have not been bound over or subject to a police caution for any offence or subject to any unspent criminal conviction.

Name:  Date:

